



**Keep Martin Beautiful
Adopt-A-Street Litter Removal Program
Application Form**

GENERAL INFORMATION:

Please indicate the type of TEAM that wishes to participate in the Adopt-A-Street program. Note the administration fee associated with each type of TEAM:

- \$75 Individual/Family/Youth Group/School
- \$150 Civic Group/Non-Profit Organization/Homeowners or Property Owners Association
- \$300 Business- Small (less than 10 employees)
- \$500 Business- Large (more than 10 employees)

Name (of TEAM/Organization): _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (work): _____ Phone (mobile): _____

Email: _____ Fax: _____

ADOPTION INFORMATION:

City Road Name: _____ Est. # of miles _____

Street Location: (indicate cross streets) From: _____ To: _____

Please complete this form and return to:

**Keep Martin Beautiful
1211 SW Sunset Trail
Palm City, Florida 34990**

Upon approval Keep Martin Beautiful will forward the Adopt-A-Street Litter Removal Agreement and invoice for annual fee to TEAM contact. New street signs will be ordered and installed once litter cleanup schedule, signed agreement and payment are received.

Applicant's signature Title Date

Application approved: KMB Rep _____ Date: _____

For more information contact KMB at 772-781-1222 or at info@keepmartinbeautiful.org



**Keep Martin Beautiful
Adopt-A-Street Litter Removal Program
Proposed Cleanup Schedule**

Your new Adopt-A-Street signs will be ordered and installed once litter cleanup schedule, agreement and payment are received.

Name (of TEAM/Organization): _____

Wording to appear on AAS Sign (Two lines/ 17 characters max per line):

Contact Person (print): _____ Title: _____

Contact Person (signature): _____ Date: _____

Phone (work): _____ Phone (mobile): _____

Email: _____ Fax: _____

PROPOSED CLEANUP SCHEDULE (6 TIMES PER YEAR MINIMUM):

Please try to be as specific as possible and include the month, day and year.

	<u>Month</u>	<u>Day</u>	<u>Year</u>
Cleanup # 1	_____		
Cleanup # 2	_____		
Cleanup # 3	_____		
Cleanup # 4	_____		
Cleanup # 5	_____		
Cleanup # 6	_____		

Please send litter cleanup schedule, agreement and payment to:

**Keep Martin Beautiful
1211 SW Sunset Trail
Palm City, Florida 34990**

FOR INTERNAL USE ONLY:

Schedule approved: KMB Rep _____ Date: _____

For more information contact KMB at 772-781-1222 or at info@keepmartinbeautiful.org



Adopt-A-Street Litter Removal Agreement



THIS AGREEMENT, is made and entered into this _____ day of _____ 20____, by and between THE CITY OF STUART hereinafter called the ‘CITY’ and KEEP MARTIN BEAUTIFUL hereinafter called ‘KMB’ and _____ hereinafter called the ‘TEAM’.

WITNESSETH

WHEREAS, _____ is a part of the Street System in Stuart, Florida,

WHEREAS, the CITY is authorized to contract with the private sector for performance of the City’s duties,

WHEREAS, the CITY has encouraged the implementation of an ‘ADOPT-A-CITY STREET’ program (hereinafter called ‘AAS’) for the participation of local organizations and individuals in specific road litter removal projects.

WHEREAS, KMB has agreed to act as the administrator of the ‘Adopt-A-Street’ program,

WHEREAS, the TEAM is desirous of adopting a minimum of 1 mile of roadway to remove litter from _____ to _____

NOW, THEREFORE, the parties agree as follows:

THE TEAM SHALL:

- A. Pay an annual program fee dependent on the type of group (see the AAS Application Form for specific fees). After the first year of adoption, a 10% discount may be provided to groups that complete all requirements hereafter referred to as being “in good standing”
- B. Adopt a _____ mile section of right of way adjacent to the street (hereinafter called the STREET)
- C. Remove litter at a minimum of six (6) times a year, and additional times if necessary, with the goal being to keep the STREET as clean and litter free as possible
- D. Complete and return an AAS Cleanup Report Form to KMB after each cleanup
- E. Review and adhere to Department of Transportation (DOT) safety recommendations and accident prevention procedures.
- F. Ensure that at least two (2) participants wear safety vests at all times during the litter removal activity
- G. Only remove litter during daylight hours
- H. Not remove litter during inclement weather
- I. Not pick up litter at the following locations: construction or maintenance sites, bridges or overpasses, or medians.
- J. On four-lane roads or larger, allow only such persons to participate as determined by the TEAM to be responsible enough to safely participate in the litter removal activities.
- K. The TEAM shall provide at least one adult supervisor for youths under 18 who participate in a litter removal activity

THE CITY SHALL:

- A. Provide permanent Adopt-A-Street signs at the beginning and end of the adopted STREET upon approval of Application (approximately 45 days)
- B. Revise, remove and relocate Adopt-A-Street signs as needed, if:
 - (a) TEAM desires to adopt a different roadway, or share clean-up of existing STREET with another TEAM
 - (b) Signage is damaged or destroyed due to traffic accident, natural disaster or some other occurrence
 - (c) If TEAM , CITY or KMB terminates this agreement for any reason
- C. Upon request, assist TEAM and KMB in coordinating removal of bags of litter from the STREET.
- D. Upon request, assist TEAM in removing particular debris that may require special handling (i.e., large, heavy or hazardous items).

KMB SHALL:

- A. Administer the Adopt-A-Street program including, but not limited, to the following responsibilities:
 - (a) recruitment of new TEAMS
 - (b) maintaining contracts and waste records
 - (c) contract renewals
 - (d) coordinating waste removal efforts
- B. Promote the AAS program to Martin County businesses, residents, and non-profit organizations
- C. Provide trash bags, and pick-up sticks (if available), and a minimum of two (2) safety vests for use by the TEAM
- D. Contact the TEAM with the renewal contract 60 days prior to the contract expiration
- E. Review performance of AAS Teams and terminate contracts for non-performing TEAMS and TEAMS that do not provide annual payment of program administration fee
- F. Coordinate with the CITY for litter and debris removal as needed

II.

The TEAM covenants and agrees that it will indemnify and hold harmless the CITY and KMB, any maintaining agencies and all their officers, agents and employees from any claim, loss, damage, cost, charge of expense arising out of any act, action neglect or omission by the TEAM during the performance of the agreement, whether direct or indirect, and whether to any person or property to which CITY, KMB or said parties may be subject, except that neither TEAM nor any of its members shall be liable under this provision for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the CITY, KMB, any maintaining agencies, and all their officer, employees or agents.

III.

The Agreement shall remain in effect for a **one (1) year period**. The CITY, KMB, or the TEAM may terminate this agreement for any reason upon thirty (30) days written notice. The CITY, KMB, or the TEAM may elect to renew this Agreement upon approval by all parties sixty (60) days prior to the expiration date of this Agreement.

IV.

This agreement is nontransferable and non-assignable in whole or in part without written consent of the CITY and KMB.

V.

This agreement is for litter removal activities only. Any beautification activities must be pursued by another method.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed on the day and year first written above.

I CERTIFY that I am familiar with the information contained in this agreement and that I possess the authority to execute this agreement on behalf of the TEAM.

NAME OF TEAM: _____

BY: _____ **TITLE:** _____
Team Representative

DATE: _____

CITY OF STUART, PUBLIC WORKS DEPARTMENT

BY: _____ **DATE:** _____
Public Works Director

KEEP MARTIN BEAUTIFUL, INC.

BY: _____ **DATE:** _____
KMB Representative

FOR INTERNAL USE ONLY:

- Individual/Family/Youth Group/School
- Civic Group/Non-Profit Organization/Homeowners or Property Owners Association
- Business

Sign to Read: _____

City: _____

Road Name: _____

Begin: _____

End: _____